**Julian PTO Executive Board Meeting - Agenda/Minutes**

**Date: Wednesday, January 10, 2024**

**Zoom meeting**

Attendees: Lauren, Marianell, Susan, Jen, Morgan, Valencia, Kemi, Lindsay, Stephanie, Vicky

1. Winter Dance-event on 1/26
	1. Should this be a fundraiser for DC or an event for the asylum seekers housing fund? We need to know where funds are going before we create a flyer.
	2. Need more student engagement for this event and perhaps the housing fund would create that involvement.
	3. Happy jacks can do popcorn, cotton candy, and snowcones, Will have pizza and can just ask parents for pop, have dj
	4. Dance in gym
	5. Common for decorations
	6. No hot cocoa, there was too much spillage.
	7. We don’t have volunteers for decorations so Susan will spearhead ordering and would just need folks that day to help decorate and student leadership to decide what they would like so she can order.
	8. Also, if student leadership team wants a different playlist, dj will play it.
	9. Susan has reached out to Julie Eble to contact student leadership team
	10. Mr. Lee wants more parents in hallway to monitor.
	11. Some teachers are looking for opportunities for community service projects so that might be a source for help?
	12. Best buddies teacher leads want the quiet room and will host it, so we will have the sensory space. They also brought up idea of a quiet dance maybe with headphones for the future.
	13. DJ in gym, what music in commons? Microphone near radio?
	14. Games? At times becomes too chaotic. Near the auditorium. Maybe it’s not needed. Maybe games in sensory area?
2. Cap and gown recycling
	1. Jen volunteered to take the lead on collecting cap and gowns from alums to recycle–welcome Jen
	2. Storage space available in PTO closet
	3. They have been ordered for this year, so ones collected now will help 7th graders next year or anyone who did not order and may need it
3. Treasurer report
	1. Abby needed to step back from being co-treasurer.
	2. We need someone to partner with Morgan to fill this role.
	3. Morgan and Abby will meet on Monday to address any questions about the budget and spending thus far.
	4. Please check your budgets for any questions Morgan can get addressed
	5. Morgan has quickbooks access now and is waiting for access to online bank account.
4. Teacher Dinner for Conferences on Feb 8
	1. Echelon reached out about what we will provide for teachers
	2. Echelon said dinner is preferred more than lunch.
	3. These conferences usually not as heavily attended by parents
	4. We will cater, have the $.
	5. Lindsay will organize the catering and get some estimates.
	6. Decision to buy soda
	7. Coffee earlier in the day? Susan will take care of it.
5. February open meeting rescheduling
	1. Mr. Lee can’t make it that day.
	2. 2/28 proposed. Lauren will contact Mr. Lee and Echelon to see if that time works.
	3. Parent Event/ Volunteer Planning- Speaker, etc. ( Continue Discussion from last meeting)
		1. Brooks is having event with DePaul
		2. Discussion about security? no officers in the schools?
		3. Recruitment event to get more volunteers involved? Have not had too many attend when have done this before.
		4. Maybe outreach to pto’s from elementary schools to get those people involved once their kids come up to middle school
		5. Decision made to reach out to Carrie Doyle, LCSW to maybe put something together on MH
		6. We will have food.
6. DC Fundraising Update: $1900 thus far from donuts.
7. 8th Grade Dance
	1. Kemi will put a blurb out for the newsletter.
	2. Have a file from past dance that is pretty detailed.
	3. Several 8th grade parents on exec committee so will have many available volunteers
	4. This dance is on a Saturday, May 11, makes it easier have more time, parents can come in different hours to come volunteer
8. Committee Reports–
	1. Lindsay-no news, sending emails
	2. Communication-Stephanie
		1. everything going along
		2. We need to think about vacancy on this committee for next year, may want to advertise these earlier
	3. Wellness- Valencia
		1. Working on a comprehensive list for parents of resources.
		2. Question re volume of angel funds
9. Principal Search Process-
	1. It’s a go.
	2. A lot of people filled out survey.
	3. LIstening session was not well attended.
	4. Mr. Lee is eligible to apply for the job
10. Other Items?
	1. When donating that money to the asylum seekers from the dance, where would funds go? The Community of Congregations has a resettlement fund.. They need $20,000-30-0000 per family. We can just add to the bucket.
	2. Have students ever attended a PTO meeting? They are welcome to come to open meetings. Have come in the past when they have helped with a dance.